

# Student Dress Code Policy



## Policy Statement

The purpose of the Student Dress Code is to provide a sense of belonging and pride of association in students of the College. The Dress Code promotes the safety and security of students by allowing for the ready identification of students as belonging to Wantirna College. Equality is fostered by a Dress Code common to all students.

Two appendices entitled “Rules” and “Approved Uniform Items” accompany this Policy and are integral parts of it.

## Guidelines

1.1 The Student Dress Code operates within the guidelines determined by an order of the Department of Education and Training (DEAT).

1.2 The Student Dress Code requirements apply uniformly to all students.

## Program

2.1 College Council has the authority to create and implement Dress Codes for all students of the College.

2.1.1 The Student Dress Code is established by a consultative process.

2.1.2 The Student Dress Code provides a detailed statement of the expectations of the College Council with regard to student appearance and College uniform.

2.1.3 The Student Dress Code applies during College hours and when travelling to and from the College and at those functions and venues deemed by the Principal Team to require the full College uniform.

2.1.4 Staff of Key Learning Areas are empowered to state safety regulations in relation to uniform and grooming for specified learning areas.

2.1.5 Due notice will be given to both parents/guardians and suppliers if there are changes to uniform requirements resulting from an evaluation of the Student Dress Code.

2.2 College uniform is compulsory for all students from Years 7-12 and students are to wear correct uniform at all times as specified in the College’s Uniform Rules.

2.2.1 For those days which are too cold for just the standard uniform, students may wear the College jacket to and from College. Students are required to wear protective head wear and encouraged to use protective sun screen when outside in the sun. For all students, this head

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## Guidelines

- 1.3 The Student Dress Code provides a process for exemption.
- 1.4 Communication of the Student Dress Code will be made to all members of the College community.
- 1.5 The Student Dress Code is supported by the College's administration and management structures.

## Program

wear will be the College junior navy cap with maroon brim or the plain navy wide brimmed cricketer's hat. All VCE Students will wear the standard Wantirna College maroon V-neck VCE jumper with emblem.

- 2.3 The Student Dress Code recognises and allows for exemptions under certain circumstances but safety considerations are paramount at all times.
- 2.3.1 Out of uniform days are approved by the College Council from time to time.
- 2.3.2 Short term exemptions will be considered under the College's Uniform Pass process.
- 2.3.3 In cases of genuine financial hardship the College may provide assistance with uniform items to alleviate the need for an exemption.
- 2.3.4 Application for such exemptions with supporting evidence should be made in writing to the Assistant Principal-Student Services who may grant the exemption or may refer it to the College Council for a final decision. All applications on medical grounds must be supported by evidence from a qualified practitioner. The Assistant Principal – Student Services may ask for a fresh application citing the original medical evidence at the beginning of each term.
- 2.4 The Student Dress Code and uniform requirements will be published in the College Bulletin and in the Student Planners. College Handbooks and Brochures will be provided as part of enrolment documentation for all new students.
- 2.5 The College will utilise the following methods to support the Student Dress Code:
- Publications - Student Planner, College Bulletin, College Handbook
  - Assemblies - Home Group, Year Level, Sub-School, Half-School
  - Meetings - Year Level Coordinators, Sub-School, Welfare and Discipline, Staff and SRC
  - Programs - Peer Support
  - Welfare and Discipline Procedures - through Year Level Coordinators Assistant Principals and

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## Guidelines

1.6 Enforcement of the Student Dress Code is the responsibility of all members of the College community.

1.7 All students are expected to comply with the requirements of the Student Dress Code.

1.8 The College Council has approved uniform items for summer and winter wear for boys and girls.

## Program

Heads of Sub-School

2.6 Implementation of the Student Dress Code will be supported by the College community.

2.6.1 The Principal team with HSS/YLCs will make the administrative decisions associated with the enforcement of the Student Dress Code.

2.6.2 Learning Area Staff will enforce safety regulations in relation to uniform and grooming for specified subjects.

2.6.3 Teachers will:

- manage the implementation and adherence to the Student Dress Code
- monitor student compliance with uniform policy
- refer all students without a uniform pass to a Year Level Coordinator or the Head of School.

2.6.4 Parents/Guardians will:

- ensure that students have the correct College Uniform. The uniform must be maintained in good condition and worn each day of the school week
- Support the College in the application of the Student Dress Code

2.6.5 Students will:

- wear only the College approved uniform items
- maintain a high standard of uniform compliance and personal grooming
- follow the rules for wearing College Uniform

2.6.6 A hierarchy of discipline sanctions will be used to enforce adherence to the Student Dress Code in accordance with the Welfare and Discipline Policy.

2.7 Students will fulfil the requirements of the College Student Dress Code as set out in the attached Appendix A: "Rules: Student Dress Code and Consequences for Breaches".

2.8 The College approved uniform items for boys and girls are set out in the attached Appendix B: "Approved Uniform Items".

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## Guidelines

## Program

<b>POLICY DRAFTED BY:</b>	<b>The Dress Code Sub-Committee and School Policy and Education Committee (SPEC)</b>
<b>DATE RATIFIED BY COLLEGE COUNCIL:</b>	<b>26<sup>th</sup> October 1995</b>
<b>REVIEWED BY:</b>	<b>EW, BA and SPEC</b>
<b>DATE RATIFIED BY COLLEGE COUNCIL</b>	<b>October 1998</b>
<b>MAJOR REVIEW BY:</b>	<b>Uniform Committee 2002</b>
<b>DATE RATIFIED BY COLLEGE COUNCIL</b>	<b>30 May 2002</b>
<b>MINOR REVIEW BY:</b>	<b>Uniform Committee 2002 – D.Tyson, A. Abbott, S.Illes</b>
<b>DATE RATIFIED BY COLLEGE COUNCIL</b>	<b>21 November 2002</b>
<b>MINOR REVIEW BY:</b>	<b>Catherine Ford 2007</b>
<b>DATE RATIFIED BY COLLEGE COUNCIL</b>	<b>25<sup>th</sup> October, 2007</b>

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## APPENDIX A

### RULES:

#### STUDENT DRESS CODE COMPLIANCE AND CONSEQUENCES FOR BREACHES

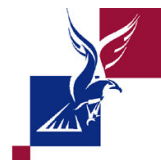
- 1 Students will wear the specified uniform to and from the College and at the College unless they have obtained a uniform pass.  
*Consequence:* Students out of uniform and without a uniform pass will be referred to a Year Level Coordinator and will be given a forty five minute after school detention. Persistent offenders will be referred to the Head of School who will make parent/guardian contact.
- 2 Students requiring a short term exemption must bring a note signed by a parent or guardian requesting a Uniform Pass and present this to the Coordinator on duty at the Sub-School Office before Home Group meeting.  
*Consequence:* Students who are too late to obtain a pass will be referred to a Year Level Coordinator who will give a College detention.
- 3 Students will wear the specified College uniform to, from and while attending all College excursions and extra curricular activities unless otherwise specified.  
*Consequence:* Students may be excluded from the activity and remain at the College. In addition, students may be excluded from future excursions or activities for a period of time to be determined by an Assistant Principal or Head of School.
- 4 Students may only wear the College jacket with the College logo over their College jumpers.  
*Consequence:* No other jacket may be worn. Students will receive a College detention for wearing non- approved over garments.
5. Students will change into their Physical Education uniform for all practical physical education classes and for sport.  
*Consequence:* The College Welfare and Discipline Policy hierarchy of consequences will apply.
- 6 Students will change into alternative clothing for Drama classes as required by the teacher.  
*Consequence:* The College Welfare and Discipline Policy hierarchy of consequence will apply.
7. Students will comply with the safety requirements concerning uniform and grooming in those Learning Areas where they are specified.  
*Consequence:* For the first breach, the student will not be permitted to engage in the practical activity. The College Welfare and Discipline Policy hierarchy of consequences will apply.

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8. Students will be well groomed and wear clean College uniform items including specified shoes.  
*Consequence:* Parent/guardian contact will be made by a Year Level Coordinator, Head of School or an Assistant Principal. In serious instances an Assistant Principal may send a student home to rectify the situation. An Assistant Principal will follow up persistent uniform offenders, using the College Welfare and Discipline Policy.
9. Makeup and coloured nail polish will not be worn at the College.  
*Consequence:* Students will be directed to a Year Level Coordinator or the Head of School who will direct the student to remove makeup and or nail polish. Parental contact will be made for persistent offenders.
10. Jewellery, apart from a watch or medical ID, will not be worn at the College.  
*Consequence:* Students will be referred to a Year Level Coordinator who will request the removal of the items and a 45 minute detention will be given.
11. For safety reasons, ear rings, except for studs or sleepers, will not be worn at the College.  
*Consequence:* Students will be directed to a Year Level Coordinator who will request the removal of the items and a 45 minute detention will be given.
12. Visible body piercing, such as eyebrow and nose rings and nose studs etc. may not be worn.  
*Consequence:* Students will be directed to a Year Level Coordinator who will request the removal of the item and a 45 minute detention will be given.
13. Shirts, with the exception of polo shirts, must be tucked in at all times.  
*Consequence:* College staff will direct students to tuck in the shirt. The College Welfare and Discipline Policy hierarchy of consequences will apply to students who breach this rule.

# Student Dress Code Policy



Wantirna College

## Uniform

### SUMMER UNIFORM GIRLS

(Terms 1 & 4)

#### DRESS

- White, navy and maroon College dress (mid knee length) with College emblem

#### PULLOVER

- Years 7-10 Navy woollen jumper with College emblem
- Years 11-12 Maroon woollen jumper with College VCE emblem

#### SHIRT

- White polo shirt with striped collar and College emblem or white tailored shirt with long or short sleeves (tucked in at all times) **OR**
- White tailored shirt with long or short sleeves (tucked in at all times)

#### SHORTS

- Navy tailored shorts (to be worn with the polo shirt)

#### SOCKS

- Plain white socks (between the ankle and the knees)

#### SHOES

- Black leather lace up, low heeled school shoes

### WINTER UNIFORM

#### GIRLS

(Terms 2 & 3)

#### SHIRT

- White tailored shirt with long or short sleeves (tucked in at all times) **OR**
- White polo shirt with striped collar and College emblem

#### SKIRT

- Navy, maroon and blue College skirt

#### TROUSERS

- Navy tailored trousers (style no.SLK512 Buxwear)

#### PULLOVER

- Years 7-10 navy woollen jumper with College emblem
- Years 11-12 Maroon woollen jumper with College VCE emblem

#### SOCKS/TIGHTS

- Plain white socks (between the ankle and the knees)
- Flesh coloured or navy tights (to be worn only with skirt or trousers and not with socks)
- Black/Navy socks with navy trousers

#### SHOES

- Black leather lace up, low heeled school shoes

#### SKIVVY

- A white skivvy with College logo on the collar can be worn under a white tailored shirt.

### SUMMER UNIFORM BOYS

(Terms 1 & 4)

#### TROUSERS/SHORTS

- Grey tailored College trousers **OR**
- Grey shorts draw cord style with College emblem

#### PULLOVER

- Years 7-10 Navy woollen jumper with College emblem
- Years 11-12 Maroon woollen jumper with College VCE emblem

#### SHIRT

- White polo shirt with striped collar and College emblem or white tailored shirt with long or short sleeves (tucked in at all times) **OR**
- White tailored shirt with long or short sleeves (tucked in at all times)

#### SOCKS

- Plain white socks (clearly above the ankle)
- Plain black or grey socks can only be worn under long trousers

#### SHOES

- Black leather lace up, low heeled school shoes

### WINTER UNIFORM

#### BOYS

(Terms 2 & 3)

#### SHIRT

- White tailored shirt with long or short sleeves (tucked in at all times) **OR**
- White polo shirt with striped collar and College emblem

#### TROUSERS

- Grey tailored College trousers

#### PULLOVER

- Years 7-10 Navy woollen jumper with College emblem
- Years 11-12 Maroon woollen jumper with College emblem

#### SOCKS

- Plain white socks (clearly above the ankle)
- Plain black or grey socks can only be worn under long trousers

#### SHOES

- Black leather lace up, low heeled school shoes

#### SKIVVY

- A white skivvy with College logo on the collar can be worn under a white tailored shirt.

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## COMPULSORY ITEMS:

### Compulsory Physical Education and Sports Uniform

Sky blue polo shirt- College emblem only.

Navy sport shorts.

Navy tracksuit pants.

College overjacket.

Plain white sports socks.

Non- marking sports shoes.

### Compulsory Headwear

The two items of headwear approved by College Council are, a plain navy, wide brimmed cricketer's hat and a navy with maroon brim baseball cap.

Students must wear the College hat/cap when outside the buildings during Terms One and Four and also during outdoor Physical Education and sporting activities. The College cap/hat is the only headwear to be worn with the College uniform.

### VCE Students

All V.C.E. students must wear the above uniform with the compulsory maroon jumper with the V.C.E. emblem.

## OPTIONAL ITEMS:

### Overjacket

For those days which are too cold or damp for the standard uniform, students may wear the College navy, maroon and white overjacket to and from College. No other overgarment may be worn at any time.

### Navy Blazer and Tie

The navy blazer with the College emblem on the pocket may be worn at any time of the year with or without a jumper and only with a tailored shirt. It can be worn in class.

The navy tie with maroon and white stripes may be worn all year but must be worn with a tailored shirt.

### Non-compulsory Physical Education and Sport Uniform

Windcheater – Maroon and navy with College logo

Trackpants – navy blue with maroon College logo.

### Other Uniform Items:

Plain navy scarf (Winter uniform only) and plain navy gloves (Winter uniform only).

Non-compulsory physical education and sports uniform.

Windcheater – maroon and navy with College logo.

Track pants – navy blue with maroon College logo.

## ADDITIONAL NOTE ON WEARING THE UNIFORM

Undergarments must not be visible.